SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MMH COLLEGE

WEST MODEL TOWN,GHAZIABAD
201009
www.mmhcollegeghaziabad.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

MMH College was established in 1945. MMH College is located in the centre of city and is well connected to the public transport, approximately 2 km from Ghaziabad railway station, 2.8 km from bus stand and 3.4 km from metro connectivity. The college offers undergraduate and postgraduate programs in various specializations including Arts, Commerce, Science and Law. It also offers Graduate programs in Business Administration(BBA) and Computer Applications(BCA). MMH College is well equipped with all the modern facilities.

- MMH College has a sprawling campus in 13.58 acres of land with adequate and state of the art infrastructure. Sufficient supporting facilities are available. The college campus has additional facilities like Post office, Bank, Medical Dispensary and Temple.
- 18 well maintained lush green lawns and 1 botanical garden are present.
- 72 well-furnished classrooms in which 10 are ICT enabled. 6 ICT enabled Seminar rooms are also available.
- 15 well equipped laboratories, 6 research rooms & computer labs are present.
- Well equipped air-conditioned auditorium is utilized for organising guest lectures, conferences, symposiums and for various cultural and extracurricular activities. Earlier Gunvatta Sabhagaar was used for the same.
- Annual cultural and literary festival is organised by the literary and cultural committee. Separate room is allotted for rehearsal and practicing different events.
- Open air theatre is available for various activities.
- 5 Different RO water plants are installed in the campus.
- Proper sanitation is maintained in the campus having separate facilities for Ladies & Gents.
- Career counselling room, Placement cell, Grievance cell and separate girls common room is available for the female students with attached toilet facility.
- Well maintained Cafeteria and adequate parking space for staff and students are available in the campus.
- Central Library supports the Institution in realizing its primary goal of imparting quality education.
- Physical education department focuses on overall development of students. Separate sports complex is well established with all the modern equipment .
- Indoor and outdoor sports facilities, two gymnasiums with changing rooms, yoga hall and playgrounds are in place Table tennis, chess, badminton, yoga, weight lifting, powerlifting, best physique, boxing, wrestling, judo, karate, gymnastic, wushu, taekwondo facilities are available in the campus.
- Cricket, volleyball, kabaddi, basketball, athletics, kho-kho, hockey, football, handball baseball, cross county race, netball, softball, tug of war is well practiced.
- The college has won various prestigious awards and trophies in different sports activities.
- College also serves as a nodal examination centre for Ghaziabad district. Separate room is available.
- Adequate budget is allotted every year to ensure that the required infrastructure is ready before the commencement of academic year for an effective teaching- learning process.The College has carved a niche for itself among all stakeholders by providing a safe academic environment and merit based education. The students are empowered through value based education discipline and varied extension activities. The college supports acquisition of knowledge by students through emphasis interacting participation, learning. A distinctive features of college strong bond between teacher and a student has evidentfrom the interaction and feedback. The alumni credit the institution for imbibing values of hard

work, time management, team spirit, professionalism and ethics.

Vision

The Vision of the college is to impart Value Based Quality education to the weaker Section of the Society by Blending Creativity,Curiosity and communication

The College, besides sharpening the faculties, aims at moulding the character and inculcating reverence for higher values resulting in simultaneous growth and development of a student both in body and mind. As such the management intends to enforce strict discipline in the campus and the students should strictly abide by the rules and regulations of the college in this regard.

Mission

Uplifting the Deprived Section of the society by imparting Global Quality of education with NEP 2020 Implementation

The mission of MAHANAND MISSION COLLEGE is to work for the students to developtheir academic skills, to bring out their talents and to build personality development, tolerance and educational ethics within the framework of our disciplined culture ever cherished by our society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Progressive and supportive management committed towards empowering women through higher education.

State of the art infrastructure with well-maintained science and computer laboratories, libraries and sports facilities.

Clean, green, plastic free campus with effective energy conservation through environmental initiatives, bio-waste and e-waste management.

During the pandemic the college seamlessly shifted to online mode of knowledge dissemination.

Academic flexibility through Choice Based Credit System is implemented with promotion of self learning through SWAYAM NPTEL.

Add-on courses, Job-oriented courses and Professional Courses are offered in collaboration with professional bodies and industries.

Excellent student support services such as mentoring, scholarships, career counseling is in place.

Innovative eco-system in the campus is nurtured through Centre for Innovation, Incubation &

Entrepreneurship Development

Active alumni connect has been recognized as the core strength of the college.

Good Infrastructure facilities.

Producing many Rank holders and Gold Medalists in University Examinations.

Supporting students by arranging the Scholarship for their entire courses from well-known trusts.

Motivating students to be engaged in club and social service activities.

Institutional Weakness

Limited resources in the use of digital technology to enhance teaching-learning on campus

Insufficient of consultative and placement opportunities for students within the campus.

Lack of financial support to teachers attending seminars / workshops / conferences.

Majority of the students come from economically disadvantaged backgrounds and are unable to pay fees and require financial assistance more

Absence of undertaking funded research and consultancy projects

Institutional Opportunity

Establishing Centre of Excellence in key areas like research and consultancy

With Entrepreneurship Development Cell, opportunities are available for students to become entrepreneurs.

Practicing outcome-based education in all aspects of arts and science disciplines.

Offering courses through NPTEL influences the self-learning initiative of students.

Value added courses provide opportunities to explore new areas of interest.

Institutional Challenge

Ensuring uninterrupted power supply and maintaining thousands of electric and electronic gadgets.

To upgrade the students and develop the competence to meet the requirements of the multinational job market.

To make 100% students employable for reputed industries.

Creating awareness about Digital Learning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our University curriculum offers courses related to cross-cutting issues like Professional Ethics,Gender Equality, Human Values, Environment and Sustainability in UG/PG programs.

Courses in the curriculum include experiential learning through project work/internship. At the institutional level, several activities are conducted by clubs and cells. Entrepreneurship Development Cell, Eco Green Club, National Service Scheme etc., has organized various activities on human values, Environmental studies etc.

The college celebrates various days(s) to make the students aware of the cultural,environmental surroundings, and its impact on human life.

Feedback collected from all stakeholders like students, teachers and alumni by the institution. Feedback thuscollected is analyzed by the IQAC Cell, communicated to the concerned, and reported to the Management.

Teaching-learning and Evaluation

College follows a very transparent process in admission to all the Programmes.

The Admission process is widely publicized to the community:.

• On the College and University website

• By publishing Prospectus indicating the programmes offered and the eligibility criteria every year.

• The entire admission process is carried out transparently with the help of the Admission Committee under the chairmanship of the Principal

Research, Innovations and Extension

An eco system has been created in the institution. It has a practice of conducting multifarious programs periodically including entrepreneurship Programmes for the benefit of students.

Our Institution motivates our faculty and students for publishing more research articles in reputed journals. The institute bestows facilities like Digital library to assist them in doing original research work for publication.

Our Institution is keen on extension activities to the neighboring areas. The students are motivated to participate in such awareness and social out-reach programmes intermittently marshaled by our service clubs.

Our College has been engaged in creating green covers in the nearby areas as a part of social responsibilities.

Infrastructure and Learning Resources

Our institution have fully air conditioned Computer Lab available with the capacity of 150 Computers.

Maintain the regular up keep of the infrastructure and its facilities which is to be used by faculty members and the students for various programmes. The institution has allotted annual budget for the expenditure to maintain the infrastructure facilities.

Library helps for a learning process and gain knowledge. In our library the students and the faculty members easily access books and journals through CampusMate software. The college has joined as a member in DelNet, N List and NDLI that all the staff members and the students can search E- Books, E-Journals, E-Magazines, Videos, and Ph.D. thesis etc., at anywhere at any time through their mobile phones.

All the staff members and students have joined as a member of National Digital Library of India at free of cost.

Student Support and Progression

The Institution encourages active student participation and involvement in all academic and administrative bodies and committees. The Institution has a strong student support system by instituting an effective Student council, which provides a representative structure for the students to voice out their ideas and concerns to improve academic excellence, competitive spirit, and leadership skills, and train them for progression, employment, and social requirements. In addition, financial support is provided in the form of institutional scholarship. Students' wellbeing are taken care by providing services and schemes in terms of PersonalCounseling, Yoga and Meditation, and Awareness programmes on health, hygiene, yoga and physical fitness.

Governance, Leadership and Management

The Institute is managed by the Governing Council. The Principal is the academic and administrative head who monitors the overall functioning and growth of the Institute. The involvement of effective leadership is achieved through the well-defined system and organizational structure.

HODs and Senior faculty members. To ensure the quality and imbibe the culture of excellence, IQAC has developed the Strategic Plan aligning with the vision and mission of the Institute. IQAC suggested for Academic-Administrative Audits for all the departments to be made mandatory for overall improvement of teaching and learning process

Institutional Values and Best Practices

Our Institution undertakes different initiatives by organizing various activities which provide values like human dignity, equality, social justice, human rights and rule of equity and respect, which help in sensitizing students and employees to make them socially responsible citizens.

Our Institution educates students to maintain harmony and peace and encourages the feeling of universal brotherhood and oneness. To strengthen mutual respect and to promote solidarity among the student community, the college provides code of conduct for the students, which explain exactly what code of conduct is expected from them.

The college focuses on awareness on women's rights, self defense, cyber crime, consumer rights and importance of gender equity and human values. A substantial number of programs were organized over the years to promote the gender equality among the students

Best Practices identify the particular practice or practices that the institution has used during the past few years to promote the positive impact on the regular functioning of the institution.

The practices are the vital sources to the growth of the institution. They are not only the energy boosters to the institution but also to the students and faculty. Usually, the practices related to teaching learning methods, routine activities, office practices, proper maintenance of some old treasures etc lead the students to be great in their life and career.

To put it in a nutshell, Best Practices are best pillars to the institution either academic or administrative or organizational aspects.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MMH COLLEGE
Address	West Model Town,Ghaziabad
City	Ghaziabad
State	Uttar pradesh
Pin	201009
Website	www.mmhcollegeghaziabad.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Piyush Chauhan	120-4575241	9310557358	-	mmhcollege2023@gmail.com
IQAC / CIQA coordinator	Anirudh Kumar Bhargava	0120-45752410	9891440963	-	principalmmhcollege@yahoo.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Uttar pradesh	Choudhary Charan Singh University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-10-2013	[View Document](#)
12B of UGC	31-10-2013	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	[View Document](#)	13-05-2022	12	NILL

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	West Model Town,Ghaziabad	Urban	13.58	14751.61

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	XII	English,Hindi	744	710
UG	BCA,Science	36	XII	English,Hindi	176	154
UG	BSc,Science	36	XII	English,Hindi	343	230
UG	BSc,Science	36	XII	English,Hindi	257	255
UG	BBA,Commerce	36	XII	English	88	77
UG	BCom,Commerce	36	XII	English,Hindi	429	429
UG	LLB,Law	36	UG	English,Hindi	132	132
UG	BSc,Physical Education Health And Sports	36	XII	English,Hindi	88	86
PG	MA,Arts	24	UG	Hindi	66	10
PG	MA,Arts	24	UG	English,Hindi	132	117
PG	MA,Arts	24	UG	English	66	66
PG	MA,Arts	24	UG	English,Hindi	66	62
PG	MA,Arts	24	UG	English,Hindi	66	58
PG	MA,Arts	24	UG	English,Hindi	22	20
PG	MA,Arts	24	UG	English,Hindi	22	14
PG	MA,Arts	24	UG	English,Hindi	132	70

PG	MA,Arts	24	UG	Hindi	66	46
PG	MA,Arts	24	UG	English,Hindi	66	32
PG	MA,Arts	24	UG	English	66	60
PG	MSc,Science	24	UG	English	27	27
PG	MSc,Science	24	UG	English	22	22
PG	MSc,Science	24	UG	English	66	66
PG	MSc,Science	24	UG	English	22	22
PG	MSc,Science	24	UG	English	22	22
PG	MCom,Commerce	24	UG	English,Hindi	132	131
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	24	13
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	24	12
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	6	2
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	Hindi	58	30
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	40	23
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	Hindi	18	8
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	12	10
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	24	11
Doctoral (Ph.D)	PhD or DPhil,Arts	36	PG	English,Hindi	30	6
Doctoral (Ph.D)	PhD or DPhil,Science	36	PG	English	60	7

Doctoral (Ph.D)	PhD or DPhil,Science	36	PG	English	6	4
Doctoral (Ph.D)	PhD or DPhil,Science	36	PG	English	18	0
Doctoral (Ph.D)	PhD or DPhil,Science	36	PG	English	60	4
Doctoral (Ph.D)	PhD or DPhil,Science	36	PG	English	46	7
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	PG	English,Hindi	48	25
Doctoral (Ph.D)	PhD or DPhil,Law	36	PG	English,Hindi	30	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				0				161
Recruited	1	0	0	1	0	0	0	0	62	67	0	129
Yet to Recruit				0				0				32
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				10
Recruited	0	0	0	0	0	0	0	0	6	4	0	10
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				144
Recruited	87	10	0	97
Yet to Recruit				47
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	9	0	0	9
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	3	1	0	0	0	0	0	0	0	4
Ph.D.	19	27	0	20	23	0	5	10	0	104
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	4	0	0	12	6	0	22
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	3117	0	0	0	3117
	Female	2737	0	0	0	2737
	Others	0	0	0	0	0
PG	Male	577	0	0	0	577
	Female	946	0	0	0	946
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	98	0	0	0	98
	Female	84	0	0	0	84
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	1015	931	814	806
	Female	905	868	790	699
	Others	0	0	0	0
ST	Male	15	5	3	2
	Female	7	4	3	6
	Others	0	0	0	0
OBC	Male	1620	1453	1338	1391
	Female	1297	1214	1216	1096
	Others	0	0	0	0
General	Male	1099	1355	1252	1153
	Female	1155	1127	1164	1091
	Others	0	0	0	0
Others	Male	0	0	11	10
	Female	0	0	17	11
	Others	0	0	0	0
Total		7113	6957	6608	6265

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In both Curricular and co-curricular activities, MMH COLLEGE has always aimed for a multidisciplinary approach. Students are encouraged to participate in Field Visit, Industrial Visit, Project work and Field project that are multidisciplinary/interdisciplinary in nature by forming teams from various courses. Students are also enthusiastic to establish teams of students from diverse fields to compete in activities.
2. Academic bank of credits (ABC):	We motivate our students to attend online courses via national schemes such as SWAYAM, NPTEL, and others, and credits gained against elective courses are being considered. Curriculum revision has begun for the academic year 2023-2024. These changes will

	affect students starting in the 2021-22 academic year
3. Skill development:	At present, besides the University curriculum we encourage our students to undergo more courses. Importance of Entrepreneurship Enhancement:- The present "New Educational Policy " of the Central Government of India is based on the idea that we need more employers for the nation rather than those who seek employment. In order to enhance more entrepreneurs we plan to organize more such programmes to motivate the students with the guidance from experts and industrialists. Additional courses:- Furthermore, we encourage our students who are pursuing Tally, Communicative English, Hindi classes, tailoring, beautician, updated computer language skills, etc., outside of the campus
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Apart from University curriculum, we offer many Certificate Courses,value added programmes such as English Communication Skills, Computer Literacy Programme, Soft skills, tally, yoga & meditation, GST awareness coaching for Government competitive examinations, etc
5. Focus on Outcome based education (OBE):	Memorandum of Understanding :- Apart from class room coaching we insist them to visit industries, Soft Skill Training, Field Visit, Memorandum of Understanding activities of this sort will continue in the coming days. Presently, the institution is permanently affiliated to CHAUDRY CHARAN Singh University, Meerut and it follows the curriculum of the same..
6. Distance education/online education:	Preference to follow e-Gate online courses:-Our students to procure more skills with self confidence. The course offered under "SWAYAM" by the Central Government of India is not only useful for our students but also benefited by our college Assistant Professors.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Our institution has voters club, we organize awareness programs on electoral literacy every year
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	The voters club consist one senior teaching staff, one non teaching staff and Three students. Every year we

whether the ELCs are functional? Whether the ELCs are representative in character?	conduct two meeting and to discuss about the activities / programs to be conducted.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our voters club insist the students to register their name in the voter list those who has completed 18 years and also in the neighboring adopted village
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our institution organized the awareness drives programmes in the adopted village and our staff members (Teaching and Non-Teaching) acted as a polling officer in election booth.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Our college voters club identifies the student who have't registered the name in the voters list and insist them register their name

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7113	6957	6608	6265	6236

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 130

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
122	137	137	127	122

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
56.85	33.68	47.78	50.98	53.43

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

A Planner for the academic year that includes dates for internal evaluations is produced by the Head of the Institute, the heads of every department, and the Exam Cell. Before class begins, this is given to the students and teachers. The academic schedule may be seen online and is posted on notice boards in each department. Every department develops a department-level plan based on the academic calendar that includes the aforementioned activities as well as co-curricular ones like workshops, conferences, seminars, online courses, project research activities, and guest lecturers from academic and professional specialists. The department-level plans also include the aforementioned activities. Various literary and cultural groups are one example of the extracurricular activities included in the plan. The college adheres sternly to this academic cycle.

Teaching Plans:

The respective HoDs prepare the course allotment for each semester and inform the faculty of the same. The amount of credits determines how many teaching hours are allotted for each subject. The number of hours required to complete each course is listed on a "Course Plan" and Course File created by the faculty. The "Lesson Plans" are created, which include the manner of instruction and dates for each topic within a unit.

Laboratory:

Each laboratory course also has lesson plans that list the number of experiments and the dates for each experiment. Laboratory guides that are prepared in advance give a thorough description of the experiments. While the students retain an observation journal used for ongoing internal evaluation, the teacher evaluates each experiment and awards grades. For a better comprehension of the course and a quick summary of its content, handouts are provided per unit. Approved course plans, lesson plans and hand-outs are provided to the students at the beginning of each semester by group e-mail. The course and lesson plans are attached to the attendance logs for the faculty's quick access. The HoD and the Principal evaluate the effectiveness of the lesson plan's implementation. Any suggestions for alterations to the lesson plan or lecture record are communicated to the concerned faculty member.

Projects:

The students presented their mini-projects to assist them to apply and reinforce their conceptual knowledge of numerous areas. Students' presentational abilities are improved via seminars. Students may consolidate their knowledge, prepare and present their reports, and learn the benefits of cooperation through PG Student project works and internships. Students are urged to finish their work. To help children develop their personalities holistically, these traits are meant to be implanted through co-curricular and extracurricular activities. As part of co-curricular activities, students are also encouraged to take part in competitions and ideation contests.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 07

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 6.43

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
435	450	405	450	395

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

The institution has made it a priority to support students' complete development. A variety of courses, including environmental studies and human values and professional ethics, have been added as prerequisites for all degrees in the arts and sciences to address issues like gender equality, sustainability, and human values and ethics. Classes on non-traditional energy sources, crisis management, and other subjects are available as electives.

Human values and professional ethics:

To impart Moral, Social, and Ethical principles, the university provides two courses on Human Principles and Professional Ethics as credit courses throughout the academic years for all UG and PG programmes. These courses help students gain a holistic understanding of their careers, societies, and selves. It emphasizes the need of being trustworthy and empathetic, as well as have a thorough grasp of moral behavior. To promote national integrity, human values, and communal harmony, the college also holds blood donation camps, eye camps, Swacch Bharath, and awareness programmes in the adjacent villages.

Environment and Sustainability:

Interdisciplinary coursework is offered in environmental studies. All U.G. programmes must take the course to graduate. The study of natural resources, with a focus on renewable energy sources, the necessity of preserving the current ecosystem, biodiversity, the dangers of environmental contamination, and promoting awareness of environmental and social concerns are all covered in this course. The availability

of a course on green buildings emphasizes the significance of eco-friendly materials, green building grading systems, etc.

National Service Scheme:

The institution also has a thriving NSS division that encourages student participation in programmes like planting trees, the Swacch Bharat Abhiyan, and disseminating information about renewable energy sources, water conservation, and electrical efficiency. The college's Eco Club hosts guest lectures on environmental awareness and hosts an annual event called Eco Week to emphasize the value of environmental preservation.

Gender Sensitization:

The course "Human Values and Professional Ethics" includes a social responsibility unit that promotes civic sensibility and virtues and discusses topics relevant to women's dignity at home and work. Gender sensitization-related discussions, debates, and guest lectures are planned. Every year, International Women's Day is observed with enthusiastic student engagement. Additionally, special lectures are organized to inspire women to investigate career options in science and technology.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 9.81

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 698

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 72.99

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
7113	6957	6608	6265	6236

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9163	9453	9185	8917	8736

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 92.71

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
4655	4376	4079	3896	4053

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4581	4726	4582	4458	4368

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 58.3

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To analyze the theoretical notions of subjects, colleges provide a variety of experimental and virtual learning methods in individual laboratories. The daily teaching and learning process incorporates multimedia teaching aids including videos, internet resources, and PPTs to help students better comprehend the subject.

Experiential Learning

A few classrooms have been transformed into "ICT classrooms" where students may view electronic movies, PowerPoint presentations, and online lectures connected to the appropriate courses every semester. The relevant departments regularly host a variety of guest lectures delivered by professionals from industry and academia to provide in-depth knowledge of syllabus contents, to correlate the curriculum with business needs, and to also provide knowledge beyond the prescribed syllabus that is towards the expectation of organizations for better placement.

Participative Learning

As learning possibilities are increased, students gain information that extends beyond the curriculum. To showcase their abilities, students are encouraged to plan and take part in intercollegiate activities such as seminars, project expos, national conferences, and international conferences.

Students have organized Departmental Seminars at the national level (a separate event), and they have continued to do so. Internship To provide pupils with practical experience, training is arranged through cooperative groups. Our college encourages students to participate with equal vigor in NSS, Blood Donation Camp, Entrepreneur Cell, and Women Empowerment Club activities in addition to academics to improve their whole personalities.

In addition to the traditional teaching-learning methods, the institute is providing innovative student-centric methods such as Hackathons,Workshops, Seminars, Roleplay, Videos, Demonstration, Activity-based learning, Jigsaw, Think-Pair- Share, Flipped Classroom, Guest lecture, GD/ debate, Project-based learning, case studies, Worksheets, PPT, Internship, Mind map, Industrial Visit, PG projects, Language Lab & games, PG Viva, Poster presentation, Public Speaking and QUIZ Programme.

Problem Solving Methodologies

To augment normal teaching and learning, tutorial lessons are included in the course delivery to help students develop their problem-solving abilities. The internal evaluation examinations include Seminar Presentation, QUIZ and Group Descussion activities. Along with instruction in general aptitude and logical thinking, the value-added programmes that are accessible to second and third-year students aid them in improving their problem-solving skills. Hackathons are held for students to hone their coding abilities and take on fascinating real-world challenge

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 90.46

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
145	148	148	137	135

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 73.8

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
104	95	96	91	90

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

A timetable for internal evaluation examinations is included in the academic calendar for each semester. Two weeks before the start of the Internal Assessment Test, the schedule is made available to the public. Even for internal evaluation assessments, the sitting arrangement and table markings are adhered to. Faculty members should prepare their course question papers, and all topic question papers should be submitted to the internal examination cell four days before the test with the proper signatures from the department head and principal. Internal test results are successfully posted to the Institute ERP portal and University web portal following the University timetable.

Students who have logged into the university themselves can access their internal grades. Students can view their internal grades under their university login. Concerns discovered during the student's internal assessment test are addressed by the principal and the cell coordinator for the internal inspection

At University Level:

Students are permitted to turn up for the semester test after registering for courses, per University norms. Hall passes are distributed to students well in advance. Any concerns regarding the hall ticket, such as wrong names printed or a delay in issue, are addressed by the exam unit. After a university test is completed, students can see each semester's results by logging in to the university portal. Concerns about the University examination results are addressed by the College University Examination Cell and Control of Examination

. These concerns include requests for photocopies, revaluations, and reviews of the results they received, as well as other grievances like corrections to the grade sheet (DOB, printing errors, duplicate grade sheet, etc.). The concerns of the kids are given first importance.

Re-Evaluation: If the evaluation findings are not satisfactory, a student may apply for re-assessment within one week after the results release. Two subject matter experts—one from the institution and the other from the university—conduct this review procedure

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

To impart education utilizing a student-centered strategy and a teaching-learning process that is outcomefocused, the Institute embraced outcome-based education (OBE). For all UG and PG programmes, Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) have been developed. Programme Outcomes (POs) are the graduate characteristics developed following an associated university. Programme Specific Outcomes (PSOs) are clearly stated programme outcomes that graduates are required to possess by the end of the programme.

All UG and PG programmes have shared their programme outcomes (POs) and programme specific outcomes (PSOs) with their instructors and students. Course Outcomes (COs) are declarations of fundamental knowledge that students should possess and be able to demonstrably show after a course. Students' required knowledge, skills, and actions are described in the course's (learning) outcomes. The learning goals for each course are created by the course coordinator. Four to six COs each course are written by the CBCS guideline. These COs span most of the significant Bloom's Taxonomy levels and include knowledge, skill, and attitude.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

These COs are frequently updated, changed, and rewritten to reflect curricular changes. The Board of Studies (BoS) for each programme deliberates and approves these COs. The college website posts the COs for each subject. To connect courses with their outcomes, POs, and PSOs, correlation matrices are created. These matrices define the levels of correlation as high, medium, and low (3, 2, and 1 accordingly). To

obtain the average mapping of Program outcomes for the specific programme, the degrees of mapping for each of the courses are averaged. The average is calculated similarly for outcomes about specific initiatives.

All of the staff and students are made aware of these COs, POs, and PSOs through faculty development programmes, conference proceedings, and conference brochures. Displays of POs and PSOs are made available to students as well as at the department's laboratories, department library, College Website and seminar hall.

While teaching the students about COs, POs, and other issues to assess whether or not the relevant COs have been reached, the faculty members who are in charge of the course highlight the need of achieving the outcomes. Based on how well the student does on each question and how they respond to it, mapping is used to estimate the subject-specific CO's accomplishment level. Every year our faculty members analysing students academic performance by CO-PO Attainment for all Subjects based on the University Examination. After Analysing the Course outcome & Programme outcome attainment submitted to IQAC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 94.52

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1552	1229	1081	1910	1933

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1639	1276	1120	2097	2020

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.2

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 35.87

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
2.17	6.55	5.55	9.80	11.8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institute encourages and motivates the teaching/non-teaching staff and students for

innovative ideas. The campus is beatified with different trees, flower plants and bushes. The

college has created many groups, societies and clubs to organize different activities. These

clubs, societies and groups train students in different activities to make them capable to

participate in inter-college, inter-university competitions. The Law, Chemistry, Geography

and Philosophy Departments have taken the students to education cum excursion trips. Law

Club organises legal awareness camps, visits to mediation cells and lok adalats, visits to

Supreme Court, Parliament, various jails to observe their mode of functioning and legal know

how and organise other activities like debate competitions, quiz competition, moot court, discussions etc. to enhance legal acumen in the students. Students from rural background assist in community-connection of students in rural areas. Theatre Society trains and performs plays and nukkad-nataks on current issues. Discussion and Discourse Parley and Creative Learning is engaged in various activities like debate, speech and group discussion, essay and articles writing etc. Different departments of college take students to educational cum entertainment trips as a part of Jaunting And Jamboree where they learn through these trips Ghumo-Phiro –Sikho. The college publishes its annual magazine Amar Jyoti to give vent to thoughts of students and faculty. The Student as well as the teachers send their write-ups on contemporary issues. The Cultural Committee, Sahityik Sanskritik Parishad organizes cultural fest every year and number of students take part in different competitions held during the Fest like self composed poem, extempore debate, essay writing, self-written play, rangoli, painting, story writing, photography, video film and many more. The students are also selected in State and National level competitions State level elocution competitions. IT Club has created MMH College Gzb Cultural Group page on face book. You Tube Channels on college activities are also working. Web page for law students has also been created for law activities. Our NCC students undergo strict training through various camps like drill, arms training, tracking, leadership, mountaineering, summer training, CACT etc. The NCC students Republic Day Camp and are selected for state and national level and Governor's Gold Medal. Our NSS students, teaching/nonteaching staff are involved in various social services through regular camps and activities organized by the institutes. The NCC/NSS students celebrate various national/international days by organising rallies and awareness drives on different health and social issues. They also work in collaboration with NGOs, govt and non-govt bodies.

The Teaching Staff in the college regularly forward research proposals to funding agencies,

both government and non-government.

We organize National and International Seminars and Conferences to invite papers from

researcher scholars. Every seminar gives us some innovative ideas. The teachers of chemistry

department have also registered patents.

The research scholars of different departments have been awarded fellowships from

government bodies to pursue research works.

Our faculty from department of chemistry have been awarded patents for their research work.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 10

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	02	02	04	01

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 5.22

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
200	150	108	120	100

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.13

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
34	18	30	35	30

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The extension activities aim to achieve the following objectives:

1. To enter into sustainable co-operative partnerships with beneficiary communities and collaborative arrangements with governmental agencies and non-governmental organisations to improve the outcomes and enrich the learning opportunities;

2. To drive the Institutional Social Responsibility of the college and regulate the community engagement and outreach activities of the college for its fulfilment.

3. To develop the capability of students for team work, sharing of responsibilities, inculcate leadership qualities and instil democratic value to contribute to national integration and social harmony.

The institute provides students with sufficient exposure to community by conducting various programs in college campus and in nearby villages to sensitize students about social issues. These programs include celebration of National and International days like International Yoga Day, Environment Day, Personality development, National Sport Day, Earth Day, National Voters Day, Constitution Day, and many more. The students and teachers also involve themselves in organization of camps, workshops, rallies and other extension activities.

Legal/Social Awareness Camps:

Various Camps are organised on social issues for women and children. The community including villagers are made aware about cybercrime, POCSO, Online monetary frauds, social media issues cashless transaction, digital literacy for women and farmers. The law students are trained to be in regular touch of the community and resolve their issues with the help of advocates, court and authorities. The law department of the institute has permanent Legal Aid

Clinic. All the law teachers and students are part of this Legal Aid Clinic. Apart from this the department involves more than 15 active advocates on its panel. Free legal aid and consultancy is provided to needy persons on various legal issues like matrimonial, property, dowry, domestic violence etc.

Regular Visits to Lok Adalat and Mediation Cell:

The students of law regularly visit lok adalats and mediation cell in district courts as well as in High Court and Supreme Court. They observe the functioning of lok adalats and of mediation cell that assist and encourage them in identifying the needs and problems of the people and in learning to work with them in problem solving process by utilising knowledge. They also learn to generate and utilize means and ways to find practical solutions to individual and community problems.

The students are exposed to various activities through outreach programmes to enable them to imbibe social values by understanding the local community, and develop a sense of social and civic responsibility. Such activities enables them to reach the community and develop sensitivity towards community issues such as gender disparities, social inequity, ecological sustainability, child rights, women rights, sanitation, to assist the community in times of emergency and natural disasters etc.

Output

 Insight of rural and community life, civic sense, culture, social and legal realities to help develop a sense of empathy and responsibility towards community.

- Appreciate the role of local communities to Indian society and economy.

- Learn to value the local knowledge and wisdom of the community

- Identify opportunities for contributing to community's socio-economic improvements

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards and Recognitions are the ways to celebrate attempt, endurance and success. Though large amount of work and selfless efforts by the teachers are done without any expectation of accolades from anyone as it gives them ultimate reward of self-satisfaction and inner happiness, persistent and diligent efforts of our hard working faculty members are, now and then, honoured with prestigious awards from government and non-government bodies. Almost the whole teaching and non-teaching staff celebrate the biggest national festival i.e. parliamentary elections through active participation as presiding officers and team, sector magistrates, master trainers and super master trainers. The institute happily participates in the elections of state legislature and Panchayat also. A number of teachers perform the duty of observer in different exams conducted by our university in collaboration with other universities. The extension activities, when rewarded, fill the staff as well as students with confidence and motivation for further efforts as these awards are not just mementos, trophies and certificates, they are the appreciation of their labour and the resultant task. The members of our faculty have been honoured in different fields like literature, science, maths, environment protection, wild life science, corona activities, chemistry, education, social issues etc. at local, national and international level. Our students have also been actively involved in various outreach programmes conducted by government and non-government bodies for which they also have been awarded.

Our faculty as well as students are engaged in a number of activities related to community

outreach and services. Both have been bestowed with different awards from government and

non-government bodies at national and international level. Our teachers are engaged with

government and non-government bodies to integrate curriculum-based community engagement

with teaching, learning and research activities and create extended learning opportunities for

students by way of understanding the problems of others, doing actual help and learning from

such experiences.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

Response: 172

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
58	26	38	28	22

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Response: 9

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure shapes an institution. Sound infrastructure is the fundamental necessity of a

healthy and thriving center of Higher Education. In spite of financial constraints, we are proud

to cater that our college Infrastructure supports twenty-one (21) UG departments, eighteen(18)

PG departments, Central Library(besides departmental libraries), Seminar room, NCC Office,

NSS Office, Teachers Association Office, Sports ground, Gymnasium, Botanical garden, parks,

separate common room for girls, Procter Office, Examination Control Office, Enquiry Office,

separate Administrative block, Auditorium, Moot court, bicycle /motorcycle stand, Car parking,

Canteen, Medical aid room and also IGNOU centre.

MMH College was established in 1945. MMH College is located in the centre of city and is well

connected to the public transport, approximately 2 km from Ghaziabad railway station, 2.8 km

from bus stand and 3.4 km from metro connectivity. The college offers undergraduate and

postgraduate programs in various specializations including Arts, Commerce, Science and Law. It

also offers Graduate programs in Business Administration(BBA) and Computer Applications

(BCA). MMH College is well equipped with all the modern facilities.

MMH College has a sprawling campus in 13.58 acres of land with adequate and state of the art

infrastructure. Sufficient supporting facilities are available. The college campus has additional

facilities of Post office, Bank, Medical Dispensary and Temple.

? 18 well maintained lush green lawns and 1 botanical garden are present.

? 72 well-furnished classrooms in which 10 are ICT enabled. 6 ICT enabled Seminar rooms are

also available.

? 15 well equipped laboratories, 6 research rooms & computer labs are present.

? Well equipped air-conditioned auditorium is utilized for organising guest lectures,

conferences, symposiums and for various cultural and extracurricular activities. Earlier

Gunvatta Sabhagaar was used for the same.

? Annual cultural and literary festival is organised by the literary and cultural committee.

Separate room is allotted for rehearsal and practicing different events.

? Open air theatre is available for various activities.

? 5 Different RO water plants are installed in the campus.

? Proper sanitation is maintained in the campus having separate facilities for Ladies & Gents.

? Career counselling room, Placement cell, Grievance cell and separate girls common room is

available for the female students with attached toilet facility.

? Well maintained Cafeteria and adequate parking space for staff and students are available in

the campus.

? Central Library supports the Institution in realizing its primary goal of imparting quality

education.

? Physical education department focuses on overall development of students. Separate sports

complex is well established with all the modern equipment .

?Indoor and outdoor sports facilities, two gymnasiums with changing rooms, yoga hall and

playgrounds are in place

Table tennis, chess, badminton, yoga, weight lifting, powerlifting, best physique, boxing,

wrestling, judo, karate, gymnastic, wushu, taekwondo facilities are available in the campus.

? Cricket, volleyball, kabaddi, basketball, athletics, kho-kho, hockey, football, handball

baseball, cross county race, netball, softball, tug of war is well practiced.

? The college has won various prestigious awards and trophies in different sports activities.

? College also serves as a nodal examination centre for Ghaziabad district. Separate room is

available.

? Adequate budget is allotted every year to ensure that the required infrastructure is ready

before the commencement of academic year for an effective teaching- learning process.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

Response: 46.01

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
21.46	19.51	23.36	20.82	26.53

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS),*

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Central library is the prime learning resource of the college and is partially

automated through integrated library Management system by Campus-mate

software. Campus-mate software is a powerful search engine for the retrieval of

any bibliographic database. It supports all in-house operations of the library such

as total number of books, categorising books subject wise & author wise as well

as issue, return, fine generation, damaged books etc. College library has facilities

like database backup, photocopier, scanner, electricity power backup. Library has

DELNET which includes

Union catalogue of books – 3,65,45,350

Union list of current periodicals – 1,08,240

Union catalogue of periodicals – 20,235

Database of articles -11,24,250

CD-ROM database of bibliography - 62,680

Union list of video recording – 6,000

Union list of sound recording – 1,025

Database of thesis and dissertation – 1,39,945

Union list of newspaper -70 records

Database of e-books – 1,613

Library has a total seating capacity – 200

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The college provides computing and networking services such as desktops, laptops in

various departments, Internet for library, computer Labs and office computers are

available. Appropriate standards are followed for selection, purchase, setup and

maintenance of all these computing and networking equipment and services. Procurement

of computing and networking equipment is made through a Technical Committee

constituted by the Principal. All the planning and other modalities regarding ICT facilities

are looked after by the Technical Committee.

Information Security: Unauthorized use of individual/institutional information is not

permitted.The college provides necessary training to the users about measures for

Information Security through the Technical Committee.

Network Security Network resources and computing resources are not used for any

personal purpose.Faculty members and students exercise their responsibility and ethical

behavior in the utilization of software and IT resources. All the users abide by the rules and

regulations. All the purchased products and equipment are recorded in a standard stock

register from time to time.

Antivirus:

Internet connected computers for the students, teachers and computer terminals where the

pen drives are required to be connected, have been installed with the Anti-virus software.

The computers having no antivirus protection are not allowed for the internet and the pen

drive connection. Computer Lab Assistants and Heads of the various Departments.College

strictly adheres to the Terms & conditions of License Agreements of ICT resource software

usage. Open-source software is strictly prohibited. The usage of pirated and unlicensed

software is not allowed. Licenses of all software are maintained by the Technical Team and

office.

LAN facility: 20 Computers in the library and 80 computers in labs are connected to the

LAN.

Wi-Fi facility –Airtel Fibre Optic Cable:

Internet facility is provided in the computer lab and various departments for students and

staff. The entire campus is Wi-Fi enabled with internet connection. This enables students

and staff to stay connected with internet facilities in the classroom as well as on campus.

Internet bandwidth speed is 100 MBPS.

Projectors: Total 17 projectors are available for teaching learning process.

CCTV:

The entire campus is under CCTV surveillance.

Licensed Software:

Licensed copies of Tally 9, campusmate 5 for Library "Microsoft Office 10, and Windows

10, Java & Oracle 10 are also available in the institute.

Systems available:

198 desktops, 02 laptops are available to carry out academic and administrative work.

Printers:

02 Xerox machines and 27 printers (including one colour printer) are provided across the

campus for academic and administrative purposes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 48.06

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 148

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 53.97

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
35.38	14.17	24.40	30.15	26.89

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 43.82

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2545	2876	3098	3050	2969

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career

counseling offered by the Institution during the last five years

Response: 24.01

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1350	1650	1930	1575	1460

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 19.66

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1055	110	112	123	115

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1552	1229	1081	1910	1933

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.21

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
15	14	16	15	15

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 833

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
49	00	257	318	209

File Description	Document
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 17.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	00	21	28	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Since 2021, MMH College has had an Alumni Association, which is working on getting

registered under the Uttar Pradesh Societies Registration Act, 1975 (Application No.

10087799). The graduates of the college have achieved success in a variety of fields after

leaving the institution. The College is very proud of its former students who have gone on

to achieve significant success in the government or private sector. A President, a Vice

President, a General Secretary, a Joint-Secretary, a Treasurer, and 15 Members make up

the Executive Committee of the Association, which is in-charge of the association's

management and administration. The mission of the Alumni Association is to encourage

a sense of loyalty among alumni, to advance the general welfare of the community, and to

deepen the links that bind alumni to the institution, the community, and each other. The

Alumni have a strong connection to the institution that they graduated from. A significant

number of former students have gone on to have successful careers in fields such as

charted accountants, civil services, journalism, software engineering, law enforcement,

teaching and sports, making them prominent figures in their respective fields. Some of

them include well-known poets, film actors, media personalities and sports persons who

happen to be Olympiad, Arjuna Awardee, Padamshree, Dronacharya Awardee, Laxman

Awardee and Bharat Keshari. Several graduates have gone on to achieve great success in

the political sphere, holding posts as high as minister in the government of India, Uttar

Pradesh, and Haryana. The list is rather extensive. It is worth mentioning here that our

alumni Sh. Narendra Kashyap got the college's internal road constructed with a

contribution of 9.9 lakhs. Further an alumni Shri Ajmender Nagar, Chairman of Shri

Bankey Bihari Lal Aromatics (G B Nagar, U P) has contributed Rs. 51000, Smt. Santosh

Kunwar wife of the international fame poet Kunwar Bechain has contributed Rs. 101000,

Sh. Manoj Kumar Goel, Managing Director of Ganapati bio tech Ltd, Delhi has

contributed Rs. 50000. It is not out of place to mention here that one of our USA based

NRI Anand Prakash has made a contribution of Rupees 50,000 to the alumni association

fund in order to support the growth of the institution and its students. A few of the

college's past students continue to contribute a substantial amount of money each year in

order to support the college's most deserving pupils. We have high hopes that our college

will become a renowned educational establishment with the help and participation of both

our current students and the Alumni Association. The Departments host an annual

Alumni Meet for all of their former students. Attendance at the Meet is made up of

hundreds of Alumni. They discuss the evolution of the institution from various

perspectives, offering reminiscences, thoughts, and views along the way.. In addition to maintaining
communication with students, faculty

members, and non-teaching staff members of the institution, the Alumni Association

conducts Seminars, Conferences, Workshops, Lectures and other Academic activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

The College seeks to teach ethical principles and high-quality education, two things that are consistent with the advancement of the country. The institution aspires to create scholars who are creative problem solvers who can operate as a seamless connection between the executive and administrative branches of government.

Vision:

The Vision of the college is to impart Value Based Quality education to the weaker Section of the Society by Blending Creativity, Curiosity and Communication

Mission:

Uplifting the Deprived Section of the society by imparting Global Quality of education with NEP 2020 Implementation

 The mission statement explicitly identifies the demands of society, namely the holistic and technically competent development of each individual to realise the institution's goal.

 To successfully impart competitive tests to the students through a variety of courses categorized as Basic Sciences, Humanities, Professional core, Professional electives, Open Electives, Skill development courses, and Project Work, the teaching-learning process. To provide students with information about human values and professional ethics that they may internalize and nurture in their personal and professional life, courses in these topics are provided as part of the curriculum.

 Through skill development programs, pupils are given the ability to pass competitive tests. The institute's activities are overseen and given directions by the governing council, which is established by the rules. The Governing Council meets regularly to examine the institution's operations and offer recommendations for future enhancements while keeping the institution's vision, purpose, and strategic plan in

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Mahananad Mission Harijan College was Established by the Trust offers UG and PG Programmes. has a Governing Council consisting of the President, Secretary, and Members.

According to UGC guidelines, the Governing Council has been established. Its members include the chairman, management nominees, faculty, industry, and academic members, as well as the principal serving as member secretaries.

The Principal serves as the council's chairman, and members include the HoDs and senior professors of the college, subject area experts from prestigious institutions, industry representatives, and university candidates.

The council also reviews rules and procedures of academic affairs. The College Academic Committee meets regularly for monitoring and implementation of policies, Academic and Admissions, Placement & Training and the Examination Comittee reports to the Principal. Functional heads for Finance, Administration, Learning Resource Centre, Computer Centre, Physical Education and Maintenance also report to the Principal. Other committees include Anti-Ragging, Finance, Women Empowerment etc. The Administrative Manual includes employee duties, responsibilities, leave and conduct rules, recruitment process, etc.

A provision is available for stakeholders to give their feedback/suggestions through online and suggestion boxes. The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The goals of the Strategic Plan are being implemented.

1. To establish better academic practices and procedures.

2. To be a choice for good quality students and competent faculty.

3. To produce professionally competent and ethically strong scholars.

4. To encourage Research & Consultancy.

5. To develop a smart campus.

The tasks in question include the development of an integrated academic e-gate / ERP system, the availability of more Wi-Fi hotspots, the expansion of the campus monitoring system, and the upgrading of energy-saving devices. ERP software controls the administrative and academic activities that take place every day. It is designed to be a web application with a responsive, user-friendly interface that can be browsed from a desktop or a mobile device. Around the campus, Wi-Fi access points have been established to enhance teaching and learning. Surveillance cameras have been installed on campus to monitor how tests are given, as well as for the safety of the faculty, staff, and students.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Our college is a government aided college, and all the major welfare schemes applicable to the State Government Employees are available for both teaching and non-teaching staff.

• Group Insurance Policy

• Provident fund Scheme

• Gratuity • Pension

• Provident Fund Loan Facility

• Dispensary is available for the first aid to all staff and students.

A wheelchair is there to help handicapped students or staff.

• There is a gym facility for the fitness of staff

.• Banisters are there on the staircase and in the washrooms.

• Health checkup of teaching staff was organized on 03/09/19.

• During corona, covid checkup of the whole staff was done with the coordination of Govt. Hospital MMG Ghaziabad on 15/12/20.

• There is a provision of giving financial help to the teaching and non-teaching staff for severe health issues.

• Retired teaching and Non-teaching Staff are honored by the Institution.

• All types of leaves are provided regarding maternity leave, Child Care leaves, medical leaves to the staff according to the UGC norms

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

Response: 22.95

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
35	30	28	27	28

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 13.11

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	54	60	11	06

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
106	106	106	106	106

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	**View Document**
Institutional data in the prescribed format	**View Document**
Copy of the certificates of the program attended by teachers.	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Our College Trust gives and rises in salary through DA, increments, etc. The internal fee regulatory committee gives the institute flexibility in how much money may be set aside for the capital expenses that the institute is slated to make over the following three years. Therefore, the significant resource mobilization is dependent on the internal Fee Regulatory Committee's fee fixing.

The Sponsoring trust,MMH EDUCATIONAL TRUST extends financial support to the Institute for the shortfall and ensures the availability of requisite funds. Budget Preparation Making the optimum use of financial resources requires systematic budget preparation, accounting, systematic bill payment, and procurement processes, as well as frequent periodic audits.

Our organization has an excellent structure in place for utilizing the financial resources readily accessible effectively andefficiently. Each department receives money while the annual budget is being created. This budget is often for prerequisites or improvements.

Optimal utilization of resources:

Utilizing financial resources to their fullest potential necessitates systematic budget creation, accounting, systematic bill payment, and procurement processes, as well as regular periodic audits. Our company has a great system in place for making optimal use of the easily available cash resources. During the process of developing the annual budget, each department is given money. This budget is frequently used for requirements or advancements

Auditing Every quarter, the accounts and entries are reviewed by a trained chartered accountant. Any suggestions or complaints made by the chartered accountant are addressed with management to determine the appropriate course of action. The accounts are further examined and approved by external auditors each year, and audited financial statements are then created. External auditors certify the balance sheet before submitting it to management.

Based on this report the budget for the next academic year is prepared effectively. The external audit helps the management to understand the financial requirements and the suitable actions are taken to utilize the fund mobilized through various sources.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC Cell was set up in the year 2017 in the institute. The main purpose of this Cell is to assure internal quality in all the activities of the institute in terms of academics, administration, finance, and other allied areas.

Some of the best practices instituted even before the formation of the Cell are:

- Student Attendance monitoring
- Proctor groups
- Peer Learning Groups
- Remedial coaching
- Encouragement toward research and publications

- Regular auditing of accounts

The following initiatives have been taken up after the formation of IQAC Cell while continuing the above:

- Outcome-based education Course Outcomes and their refinement.
- Collaboration with industries and academic institutions
- The establishment of the Institution Innovation Council for enhancing activities promoting innovation and entrepreneurship.

The IQAC ensures the teaching-learning process and its outcomes through the use of the following techniques:

Feedback collecting from stakeholders, analysis, and action-taken reports are prepared annually to increase the quality of the teaching-learning process.

1. Periodic IQAC meeting

2. Class Committee meeting

3. Academic and Administrative Audit

4. Semester-end feedback

5. Student exit survey

6. Course-end feedback

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**

5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

Gender equity brings to light the need for everyone to ensure that women have equal rights and opportunities in life. To give all of our female students an equal chance to thrive in their academic, co curricular, and extracurricular pursuits, our college takes several actions. Both male and female pupils have equal possibilities to grow up and become strong, dependable adults in the future. The college's administrative, housekeeping, and faculty departments all make an effort to maintain a gender balance.

Our female students need to feel protected and secure because of the recent rise in violent crimes against women. As a result, we have taken steps to increase campus security. Girl students are given access to a separate common area and sick room, which may be utilized by unwell pupils to recuperate during break times.

In addition to these physical and intellectual resources, MMH offers clubs and committees that cater to the requirements of students. They are the Grievance and Redress Cell, the Anti-Ragging Cell, and the Guidance and Counseling Cell. They make sure that issues with students are dealt with quickly and successfully. Every year International Women's Day respected female figures, licensed medical professionals, and psychiatrists are asked to speak to our girl students about managing a workplace. To guarantee that complaints are addressed and to encourage prompt responses to student needs, a suggestion box has been set up on college property. Each department has a first aid kit on hand, and there are fire extinguishers strategically located for emergencies.

National identities and symbols:

Students are urged to use every opportunity to appreciate our nation's strengths and the diversity of its cultures. Through these activities and awareness efforts, teachers may make sure that pupils understand their civic duties and how to utilize their rights responsibly and without upsetting others. We also celebrate the lives and deaths of famous people to teach our students about the contributions they made to society.

Our constitution lists the following as fundamental rights: the right to equality, the right to freedom, the right against exploitation, the right to freedom of religion, the right to cultural and educational expression, the right to legal recourse, and the right to vote. Students are educated on their fundamental constitutional rights as well as their right to access college campuses for academic learning.

We organize womens day celebration. Youth day, National hormony, National Science Day, Teachers Day, Mothers day. National Integration Day, National Voters Day and etc.,

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

    1. **Green audit / Environment audit**
    2. **Energy audit**
    3. **Clean and green campus initiatives**
    4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Initiatives are taken by our college to ensure tolerance, harmony, peace and equality: Orientation to freshers regarding college rules and regulations and the opportunities available

during their course of study. Bridge course and induction programme for the seamless introduction of the students into their department. Freshers welcome parties by the seniors to understand the prospects of their departments.

Anti-ragging committee to assist new students and assist them in adjusting to their new campus.Offering all students, regardless of their socioeconomic status, gender, or place of worship, equal opportunities in both academics and placement.

Institution celebrates birth and death anniversaries of well-known social reformers, national leaders and eminent historical personalities to inculcate feelings of truth, love, nonviolence, peace, national integrity, human values, communal harmony, fraternity and social harmony among the students and employees

To provide our students a chance to showcase their talents, the college observes days such as International Women's Day, Annual Day, Sports Day, and Cultural Day.

Our NCC and NSS members take active participation in social development events like medical camps, blood donation camps, and awareness programmes in local schools to develop sensitivity and responsibility toward the society.. During Covid 19 pandemic mandatory covid checkup for the staff was carried out and vaccination was made compulsory for the staff. Corona awareness drive was carried out by the NSS volunteers. . A special programme was organized to distribute food and masks among covid-19 patients by NSS volunteers. Medical camps wherein full body checkup for the staff members was also organized. .

The students are encouraged to exercise their rights during elections. Our college premise is used to conduct Government programmes by the local Administrative Office, Government Primary Health Centre etc., for the benefit of our students and the general public. The local officers visit our college regularly to create awareness amongst students about the importance of safe driving and wearing helmets. Value-based sessions like Yoga, meditation, Universal Human Values, Ethical Behaviour etc are instilled in our students through Guest Lectures, Motivational workshops and Seminars. The students are given awareness of their rights and duties as responsible citizens with the support of Guest lecturers and awareness camps.

The students are also advised to stay away from unethical behavior, contra brands like alcohol, smoking and drugs. It is strictly prohibited inside the campus and violators will be counseled, warned and monitored till they mend their ways

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice – I

Title of the practice:

Information and Communication Technology (ICT) Based Teaching and Learning

Information and communications technology, or ICT, is the framework and elements that make modern computing possible. The current ICT in education curriculam seek to accomplish the objectives of the National Policy of ICT in Schools Education and the National Curriculum Framework.

 In the previous five years, the college has gradually upgraded the ICT-based facilities used in the teaching and learning process to bridge the gap between the traditional method and the innovative method of teaching and learning.

Objectives of the practice:

Expose the students towards real word problems and encourage them to propose novel solutions

1. To facilitate the training of ICT Teaching to faculty
2. To promote research related activities among students

The context:

Our College is the first institution of higher learning since 1948, situated in the heart of the city. Students of this area are not aware about the innovated teaching-learning process to acquire the knowledge. Those who are less fortunate and disadvantaged need guidance from different sources. Our College has to support them in the development of ICT in teaching learning process

The practice:

Information and communication tools that are necessary In order to facilitate technology-based teaching

and learning, all technology-based classrooms in 2008 are equipped with PCs, laptops, LCD projectors, internet (with 50 Mbps Speed), Wi-Fi, webcams, various software, etc.

Faculty from each subject area creates Power Point presentations on various topics. PPTs were used to present the lectures. Since the COVID-19 epidemic, online instructions and classes using a webcam on google meet and zoom has been conducted. When the option of working from home was available, many classes were delivered via mobile device or laptop via Google Meet and zoom.

Google Classroom is used to create a virtual learning environment and distribute class work, sharing study material, uploading sample question papers, providing e-assignments and share announcements. The internal evaluation and assessment are carried out through Google Classroom.

Evidence of success:

The College has adequate IT facility including Wi-Fi for strengthening the teaching and learning process. The college is equipped with 150 computers, useful software with an antivirus protection. Recently in Covid-19 pandemic period they learned about online teaching. Teachers became capable to handle the software's and create the online class through , e-Gate,and Google meet.

Problems encountered and resources required:

Technical issue confronted during usage of ICT. Digital Literacy - Requirement of technical proficiency. Security issues exist as online platform have been a fertile ground of cyber crime.

Best Practice – II

Title of the practice:

Green Initiatives: Environment Friendly Campus and Energy Saving

Objectives of the practice:

Inculcate the Green protocol among students and faculties. Dissemination of environmental literacy to motivate students, teachers and supporting staff. Transformation of the campus into pollution free and environmentally friendly zone.

The context:

Our college's campus is a vast, verdant, oxygen-rich, and echo-friendly place to learn well. Numerous potential exist to improve the campus' eco-friendly operations thanks to its advantageous natural setting. The college deems it as its prior responsibility to make the society to adopt eco friendly ways through environmental policy advocacy, promoting environmental awareness to minimize the threat.

The practice:

The following initiatives have been taken in the campus to contribute to the noble cause of Environmental Consciousness and Sustainability:

Plastic Free Campus:

The programme aims to reduce plastic pollution in the college campus with special focus on the reduction and elimination of plastic bottles, plastic straws, utensils and plastic food packaging. Students are encouraged to use refillable like stainless steel bottles or glasses instead of plastic bottles.

Waste Diversion:

The College provides separate dust bins to collect degradable and non-degradable wastes in solid, liquid and e waste forms. The biodegradable waste is put in the Vermi Compost units so that it gets converted into organic manure.

Water Usage:

The rain water harvesting system was established in the campus for the effective management of water. This innovative measure has contributed tremendously towards the alleviation of water shortage.

Energy Management:

The College implemented various methods to save energy. The LED bulbs are used in the campus. The Solar Energy system is utilized and a number of CFL bulbs in the college are powered by solar power.

Tree Plantation Drive:

The College has organized Tree Plantation Drive in which 220 students have taken part in the college premises. On the recommendations of the IQAC, The College has decided that 100 trees will be planted in the campus, besides labelling all the plants and the trees in the college for their identification.

Other Practices:

The Environment Education is a part of our curriculum. Energy consumption in the college has been drastically minimized by arranging awareness programmes on the indispensability and compulsion of energy saving besides putting stickers (Switch-off the equipments and lights when not required!) on switch boards and all connected places.

Evidence of success:

Proper waste management system for all types of waste produced in the campus. Disposal of nondegradable and degradable wastes into separate dust bins facilitated the waste management more effortlessly.

Green power generation by using solar panel compact the use of conventional electricity ingestion. Use of renewable and sustained energy sources like LED bulb inside the campus "Vermi Compost" uses to prepare inside the college campus and use it as organic fertilizers.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response - Women Empowerment and SPORTS

There is no chance for welfare of the world, unless the condition of the women is improved"; believing in these words of Swami Vivekananda, the college focuses on the activities related to women empowerment. Activities that lead to self-belief in the girl students and that women are not only the nurturers, custodians and bearers of social tradition but also the best creation of God. The mission of M.M.H. College is to enhance access and inclusivity in quality education. The college is committed for uplifting the deprived sections especially the women form the rural areas of the society by empowering them to assume leadership

MMH College was established in a environment, with a motto of educating rural community (The future of India lies in its villages - Mahatma Gandhi). Majority of the students are from the rural belts of Ghaziabad and are from socio-economically disadvantaged in terms of education and women empowerment.

Women Empowerment is an initiative made that increases self-confidence, Self-Esteem and the ability to make their own decisions regardless of gender. Women Empowerment in India is based on the Educational, Social, and Physical Environment they live in. Every State, Village, and Local Government in India works on teaching and increasing awareness about basic issues such as Gender Equality, Health, Hygiene, Economic Development, and Domestic abuse, among others.

Apart from education, empowerment, our College focusses on managing the Girls to participate on Sports and Cultural Activities across Regional,State and National Level, because sports not only keep the students fit, but also improves their personality. Sport can teach values such as **fairness, teambuilding, equality, discipline, inclusion, perseverance, leadership, decision making and respect**..We had conquered State level awards and medals in Kho-Kho,Athletics,JUDo,Shooting,Chess,BasketBall,Table-

tennis,Tkaewundo,Weight Lift,Cricket ,Hand Ball etc.

Year	Gold	SILVER	BRONZE	TOTAL
2017-18	35	120	54	209
2018-19	76	150	93	318
2019-20	87	108	62	257
2020-21	00	00	00	00
2021-22	17	10	22	49

The Vice Chancellor Trophy was instituted in the year 2018. It was decided to confer the trophy to the best college of the University, along with a prize money of Rs. 1,00,000/-. Intercollege tournaments are conducted by Chaudhary Charan Singh University, Meerut, every year as per academic calendar of the university. The college with maximum number of trophies and medal is adjudged as the best college of the university. The students of M.M.H. College under the tutelage of sports Department have been participating with great zeal, fervor and enthusiasm year after year.

It is a matter of great pride and honour for the unique achievement that MMH College have been lifting the trophy since its inception in 2018.

The Institution is unusual in that it encourages women to develop their entire personalities, preparing them to address global concerns. The College has recruited highly educated instructors to help outcomes for all students intellectually as Under Graduates and Post Graduates. Our Institution's greatest asset is its dedicated Faculty Members. The faculty takes measures to orient the students on the importance of higher education and the opportunities at our institution through various outreach programmes.

The rural students enter into a new unfamiliar environment with a little knowledge of college eco-system. Therefore, to welcome new students to Higher Education, introduce them to facilities and resources available within institution, Student Induction Programme is conducted. This prepares them for smooth transition.

1. The Brainstorming Quiz Contests are conducted to test their knowledge and evaluation skills to the test.
2. Educational Trips, Industrial Visits, in addition to academic recreation on College campuses are also used to optimize concept development and enhance experiential learning among students.
3. Provide professional counselling to the students.
4. Another method to help students keep up in their studies is to participate them in a remedial class for slow learners. Our scores have been quite excellent over the last five years, and several of our deserving students have secured university positions.
5. Talent is recognized by Merit Scholarships, Fee Concessions, and Roll of Honor is conferred upon the excellence in recognition of the consistent hard work.
6. Guidance regarding the financial investment for students.
7. Awarding of Prizes Ceremony and Convocations are organized to honor academic achievement and confer degrees at the end of courses.
8. The cultural component of a student's personality is sharpened by exposure to various co-curricularactivities. Numerous Club and Society activities, Talent Hunt Shows, Fresher's Parties,

Farewell Parties, Youth Festivals, and Inter College Competitions are just few of the ways that students can express themselves.

9. Promoting activities related to health, nutrition, self-defence and entrepreneurship among the female students.

10. Students are encouraged to take on society responsibilities in addition to being self-centered through NSS and Outreach programs. Students can participate in Blood Donation Camps, Swachh Abhiyan, Swachh Bharat, Rakshtriya Ekta Diwas, Jal Sakthi Abiyan, and Clean India, as well as Plantation Drives and Awareness Rallies, to demonstrate their social responsibility.

We try to develop traits like compassion, love for heritage and culture, unity, collaboration, honesty, nationalism, and a secular worldview in pupils through a variety of events and lectures.

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

E-governance or electronic governance is the application of electronic equipment such as computer programs or digital services for carrying out government development activities. All types of communication,

whether between the government or with outside resources, help maintain transparency and facilitate the proper exchange of Information. E-Learning is the use of technology to enable people to learn anytime and anywhere.

E-Learning can include training, the delivery of just-in-time information and guidance from experts. E Learning covers a wide set of applications and processes including computer-based learning, web-based learning, virtual classrooms and digital collaboration.

As an alternative to traditional classroom teaching-learning, students and professors have turned to online classes in the wake of the pandemic. The virtual classroom has benefited from the implementation of e governance (e-gate). Staff members updated the e-contents, course files, PowerPoint presentations and study materials on a regular basis according to their timetables, allowing students and staff to view and downloadthem from anywhere and at any time via their registered e-governance site.

It also allows for online examinations. Students download the question papers according to the exam schedule and submit the answerscripts on the same portal for online evaluation by faculty members.

Concluding Remarks :

Every year, the students bag university ranks in a number of disciplines. The staff and students of the college maintain good social responsibility and moral values. The college has a very good infrastructure and support facilities with good library and laboratories. The alumnae of the college contribute generally for the growth and development of the institution.

The college shows keen interest in participating in government sponsored programmes and activities. The institution maintains very good relationship into all the stakeholders andmaintains a number welfare programmes for the staff and students.

More than 21 MoU's have been signed with industries and institutions where in the students take up internship and projects. The presence of a large numberof e-learning resources helps the course teachers to offer blended learning.

All the Departments conduct Faculty Development Programmes, Staff Training Programmes, Seminars,Workshop at regular intervals. The student support services cater to the needs of under-privileged students.

Our students excel not only in academics but also in sports and fine arts and bring in laurels to the institution regularly. The college has a highly efficient and visionary management promoting de-centralized, participative governance

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*
	
	     Answer before DVV Verification :
	     Answer After DVV Verification :9
	   Remark : without repeat count during the assessment period

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years** Answer before DVV Verification: Answer After DVV Verification : 6.3.3.2. **Number of non-teaching staff year wise during the last five years** Answer before DVV Verification: Answer After DVV Verification : Remark : As per IIQA, the value may be 106 for all the assessment years.

6.3.3.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23	54	60	11	06

6.3.3.1 Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
23	54	60	11	06

6.3.3.2 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	00	06	05	05

6.3.3.2 Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
106	106	106	106	106

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 122

Answer after DVV Verification : 130